

CENTER FOR
Gender & Refugee
STUDIES

Spring 2020 Law Clerk Position

About the Organization

The Center for Gender and Refugee Studies (CGRS), based at the University of California Hastings College of the Law, is seeking law student candidates for our Spring 2020 Law Clerk positions. CGRS provides legal expertise, training, and resources to attorneys representing asylum seekers, advocates to protect refugees, advances refugee law and policy, and uses domestic, regional and international mechanisms to address the root causes of persecution. For more information about CGRS, visit <http://cgrs.uchastings.edu/>.

Job Description

Law clerks are involved in the full range of CGRS's work, and work closely with CGRS lawyers and staff in other projects as needed. For example, projects might include:

- Researching and writing on key legal issues
- Assisting in the various stages of litigation including in front of immigration courts, the Board of Immigration Appeals, federal courts of appeals, federal district courts, or international fora
- Analyzing emerging asylum law trends
- Developing training and technical assistance materials
- Assisting with frontline provision of technical assistance and data collection
- Conducting national policy work
- Engaging in international human rights projects

Given our small office and high volume of work, law clerks must be able to work with minimal supervision. Hours and work location are flexible.

Qualifications

- Availability of 10 hours per week for 10 weeks (start/end dates to be agreed upon)
- Demonstrated commitment to human rights and social justice
- Strong research and writing skills
- Experience or background in asylum or international human rights law
- Completion of two years of law school is strongly preferred
- Ability to work independently and within a team
- Ability to protect the confidentiality of our work and our communications
- Fluency in Spanish or French is desirable, but not required

Funding

We are committed to offering the best possible internship opportunities in an equitable manner. If the clerk is not able to get funding elsewhere or does not choose to get credit for the clerkship, we are prepared to offer an hourly rate consistent with a research assistantship.

Application Procedure

Applications are due on Friday January 10, 2019, but we will review applications until the positions are filled. Please submit a cover letter, resume, brief writing sample (5-10 pages), and list of three references to CGRShires@uchastings.edu with the subject line “Spring 2020 Law Clerk Position.” The cover letter should explain how your experiences relate to the mission and work of CGRS. Also please be explicit how many hours per week you are available to commit. We prioritize applicants who can work more hours. **No phone calls, please.**

UC Hastings College of the Law is an Equal Opportunity Employer. UC Hastings strives to provide a diverse and inclusive educational environment that fosters cultural awareness, mutual understanding and respect. UC Hastings College of the Law is interested in candidates who will contribute to diversity and equal opportunity. Qualified women and members of underrepresented minority groups are strongly encouraged to apply.