CENTER FOR
# Gender & Refugee
STUDIES

## Fall 2017 Law Clerk Position

**About the Organization**
The Center for Gender and Refugee Studies (CGRS), based at the University of California Hastings College of the Law, is seeking law student candidates for our Fall 2017 Law Clerk positions. CGRS provides legal expertise, training, and resources to attorneys representing asylum seekers, advocates to protect refugees, advances refugee law and policy, and uses domestic, regional and international mechanisms to address the root causes of persecution. For more information about CGRS, visit http://cgrs.uchastings.edu/.

**Job Description**
Law clerks are involved in the full range of CGRS's work, and work closely with CGRS lawyers and staff in other projects as needed. For example, projects might include:

- Researching and writing on key legal issues
- Assisting in the various stages of appellate advocacy
- Analyzing emerging asylum law trends
- Developing training and technical assistance materials
- Conducting national policy work
- Engaging in international human rights projects

Given our small office and high volume of work, law clerks must be able to work with minimal supervision. Hours and work location are flexible.

**Qualifications**
- Availability of 8-10 hours per week for a minimum of 8 weeks
- Demonstrated commitment to human rights and social justice
- Strong research and writing skills
- Experience or background in asylum or international human rights law
- Completion of two years of law school is strongly preferred
- Ability to work independently and within a team
- Ability to protect the confidentiality of our work and our communications
- Fluency in Spanish or French is desirable, but not required

**Funding**
Although we are unable to offer stipends for law clerks, CGRS encourages and will support clerks' efforts to seek outside funding to support their work.

**Application Procedure**
Applications will be accepted on a rolling basis until **Friday, September 15th**. Please submit a cover letter, resume, brief writing sample (5-10 pages), and list of three references to CGRShires@uchastings.edu with the subject line "Fall 2017 Law Clerk Position." The cover letter should explain how your experiences relate to the mission and work of CGRS. **No phone calls, please**.

*CGRS is an equal opportunity employer (EOE). All qualified persons, including people of color, persons with disabilities, women, lesbians, gay men, bisexuals, and transgender persons, are encouraged to apply.*